

**Borough of Ben Avon**  
**7101 Church Avenue, Ben Avon, Pennsylvania 15202**  
**Regular Meeting of Council – November 17, 2015**  
**Minutes**

**Call to Order**

Council President Earl Bohn called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Council Members Present**

Michael Wrbas, Richard White, Earl Bohn, Philip Brind'Amour, Michael Bett, Ken Opiery

**Council Members Absent**

Julian Wynnyckyj

**Others Present**

Robert Jones, Mayor  
Anne Sweeney, Solicitor  
Dale Regrut, Public Works Foreman  
Carmella Hallstein, Secretary  
Norbert Micklos, Chief; Ohio Township Police Department

**Public Participation – None**

**Approval of Minutes**

Motion: Mr. Brind'Amour; Second: Mr. Wrbas; Motion carried by voice vote to approve the minutes of the October 20, 2015 council meeting. Mr. Bett abstained.

**Financial Report - Report given by Richard White, Co-Chair and Ken Opiery, Co-Chair**

Motion: Mr. White; Second: Mr. Wrbas; Motion carried by unanimous voice vote to approve the October 2015 financial reports as presented.

Motion: Mr. Opiery; Second: Mr. Brind'Amour; Motion carried by unanimous voice vote to approve the November 2015 accounts payable reports as presented, authorizing payments of \$26,624.11 from the general account.

**Administration Report – No Report**

**Public Works / Building and Property Report – Report given by Ken Opiery, Co-Chair**

**Public Safety / Code Enforcement Report – No Report**

**Public Affairs Report – No Report**

**Mayor's Report – No Report**

**Police Chief's Report – No Report**

**Fire Chief's Report – No Report**

**Tri-Borough Joint Planning Commission Report – No Report**

**Solicitor's Report – No Report**

**New Business**

**Resolution No. 2015-09**

Motion: Mr. Brind'Amour; Second: Mr. Wrbas; Motion carried by unanimous voice vote to adopt Resolution No. 2015-09, which authorizes borough representatives to enter into a Consent Order Agreement with the Allegheny County Health Department.

**Pittsburgh Water and Sewer Authority Study – Tabled**

**2016 Budget**

Motion: Mr. White; Second: Mr. Wrbas; Motion carried by unanimous voice vote to advertise the 2016 Budget as presented.

**Ordinance No. 773**

Motion: Mr. White; Second: Mr. Brind'Amour; Motion carried by unanimous voice vote to advertise Ordinance No. 773, levying an ad valorem real estate tax for the fiscal year 2016.

**Old Business**

Mr. Opiery stated that the roof over the coffee shop/EMS side of the fire station building had been repaired and the invoice for \$20,785.00 for the repairs was mistakenly paid from the capital improvement account instead of the general account. Mr. Opiery stated that for cash flow purposes, the funds needed to be returned to the capital account in order to pay for the Merton Road retaining wall project.

Motion: Mr. Opiery; Second: Mr. White; Motion carried by unanimous voice vote to transfer \$20,785.00 from the general account to the capital improvement account.

**Executive Session**

Motion: Mr. Wrbas; Second: Mr. Brind'Amour; Motion carried by unanimous voice vote to adjourn to Executive Session at 7:23 p.m. to discuss personnel issues.

Motion: Mr. Brind'Amour; Second: Mr. White; Motion carried by unanimous voice vote to adjourn from Executive Session and reconvene Regular Session at 7:45 p.m.

**Regular Session**

Motion: Mr. Opiery; Second: Mr. White; Motion carried by unanimous voice vote to accept with regret and appreciation Carmella Hallstein's notice of retirement from the position of borough secretary effective December 24, 2015.

Mr. Bohn stated that council hereby directs the solicitor to draft an ordinance adjusting the compensation rate for the Ben Avon Borough real estate tax collector to a market value to be determined.

Mr. Bohn appointed a special committee of Ken Opiery, Richard White and himself to interview candidates who have presented their resumes for consideration as successor to the borough secretary. He stated that the duties of the committee would include interviewing the candidates who already stepped forward and any others that might do so in the time frame allowed, all in preparation for making a recommendation for council's consideration to act to hire a borough secretary.

**Adjournment**

Motion: Mr. White; Second: Mr. Wrbas; Motion carried by unanimous voice vote to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

*Carmella Hallstein*

Borough Secretary